

**Minutes of Regular Session Meeting
The Board of Education
Summit Hill District 161**

April 21, 2021

The regular session meeting of the Board of Education of Summit Hill District 161 was held April 21, 2021 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Rich Marron. Secretary, Dave Faber called roll. Members in attendance were: Rich Marron, Dave Faber, Jim Martin, Trudy Sturino. George Leonard and Stacey Borgens. Members absent: Joy Murphy. Others in attendance were: Superintendent Rains, John Snipes, Leslie DeBoer, Doug Wiley, and community members.

Recognition

The Board recognized the Those Who Excel nominees: Kristi Linke for the student support category; Laura Vlosak for the service personnel category, Jody Diehl, James Welsh, Stacey Froeschle and Katie Mecher for the classroom teacher category; and Dana Wright and Maura Carroll for the administrator category.

Freedom of Information Request

Superintendent Rains stated that a FOIA requests were made by Frankfort Patch reporter, Georges Landscaping, SmartProcure, a parent's legal counsel and a school community member and all were completed in the appropriate timeframe.

Approval of Consent of Agenda

Mr. Marron read the items on the consent of agenda. Mrs. Borgens moved, and Mr. Faber seconded that the Board of Education approve the following consent agenda items:

- 4-A-1a – Special Meeting Minutes of March 15, 2021
- 4-A-1b – Closed Session Special Meeting Minutes of March 15, 2021
- 4-A-1c – Regular Session Meeting Minutes of March 17, 2021
- 4-A-1d – Special Meeting Minutes of March 24, 2021
- 4-A-1e – Closed Session Meeting Minutes of March 24, 2021
- 4-A-1f – Special Meeting Minutes of March 31, 2021
- 4-A-2 – Approval of March Treasurer's Report/Financial Report
- 4-A-3 – Approval of Bills List of April 21, 2021
- 4-A-4 – Approval of Resignation of Staff
 - None at this time
- 4-A-5 – Approval of Family Medical Leave
 - None at this time
- 4-A-6 – Approval of Employment of Staff
 - William Frossard, Building & Grounds Maintenance/Manager
 - Laura Kain, lunchroom supervisor at Frankfort Square School
 - Cathy Szaflarski, ESY Social Worker
 - Margo Powell, ESY Occupational Therapist
 - Monica Ruiz, ESY BCBA
 - Christine Ciraulo, Meghan Bednarz, Amber Mutz, Cheryl Hajewski and William Bruno, ESY Paraprofessional

Karina Wise, Christi Perch, Joy Reno, Yorlyn O'Leary, Susan Hartley, Linda Leodoro, Kathryn Hopkins, Summer Academic Boot Camp Teachers at Mary Drew School
Ed Kurnat and Agnes Soch, Summer Academic Boot Camp EL Teachers at Mary Drew School
Kathleen McGrath, Summer Academic Boot Camp Coordinator and Substitute Teacher at Mary Drew School
Clarissa Discher, teacher at Indian Trail School for the 2021-2022 school year
Connie Blondin, Learning Center Aide at Dr. Julian Rogus School for the 2021-2022 school year

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Special Meeting Minutes of March 15, 2021

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the special meeting minutes of March 15, 2021. Roll Call Vote: Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Closed Session Special Meeting Minutes of March 15, 2021

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the closed session special meeting minutes of March 15, 2021 as presented. Roll Call Vote: Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Regular Session Meeting Minutes March 17, 2021

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the regular session meeting minutes of March 17, 2021. Roll Call Vote: Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Special Meeting Minutes of March 24, 2021

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the special meeting minutes of March 24, 2021. Roll Call Vote: Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Closed Session Special Meeting Minutes of March 24, 2021

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the closed session special meeting minutes of March 24, 2021 as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Special Meeting Meeting Minutes of March 31, 2021

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the special meeting/board planning meeting minutes of March 10, 2021 as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Approval of March Treasurer's Report/Financial Report

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the March Treasurer's Report/Financial Report as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Bills List of April 21, 2021

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the April 21, 2021 Bills List as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Resignation of Staff

There were no resignations.

Approval of Family Medical Leave

There were no FMLAs.

Approval of Employment of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education employ:

William Frossard, Building & Grounds Maintenance/Manger

Salary \$65,000.00

Laura Kain, lunchroom supervisor at Frankfort Square School

Hourly rate: 13.25

Cathy Szaflarski, ESY Social Worker

Hourly rate: \$45.00

Margo Powell, ESY Occupational Therapist (1-2 days per week)

Hourly rate: \$53.05

Monica Ruiz, ESY BCBA (3 days per week)

Hourly rate: \$53.11

Christine Ciraulo, Meghan Bednarz, and Amber Mutz, ESY Paraprofessional

Hourly rate: \$13.25

Cheryl Hajewsik and William Bruno ESY Paraprofessional

Hourly rate: \$13.65

Clarissa Discher, teacher at Indian Trail School for the 2021-2022 school year
BA Lane Step 5
Connie Blondin, Learning Center Aide at Dr. Julian Rogus School for the 2021-2022
school year

Hourly rate: TBD based on Board approval of 2021-2022 support staff hourly rate
increases later in this meeting.

Karina Wise, Christi Perch, Joy Reno, Yorlyn O'Leary, Susan Hartley, Linda Leodoro,
Kathryn Hopkins, Summer Academic Boot Camp Teachers

Hourly rate: \$45.00

Ed Kurnat and Agnes Soch, Summer Academic Boot Camp EL Teachers

Hourly rate: \$45.00

Kathleen McGrath, Summer Academic Boot Camp Coordinator and Substitute Teacher

Hourly rate: \$45.00

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs.
Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Personnel, Collective Negotiations and Student Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of
Education go into closed session according to 5 ILCS 120/2(c)(1), to consider the
appointment, employment compensation, discipline, performance, or dismissal of the
specific employees of the District or legal counsel for the District, including hearing
testimony on a complaint lodged against an employee of the District or against legal
counsel for the District to determine its validity, and according to 5ILCS120/2(c)(2)
for the purpose of collective negotiating matters between the district and its
employees or their representatives, or deliberations concerning salary schedules for
one or more classes of employees, and according to 5 ILCS 120/2(c)(10) for the
purpose of discussion of the placement of individual students in special education
programs and other matters relating to individual students. Roll Call Vote: Mr.
Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye,
Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Return to Open Session

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board
return to open session. After a voice vote the motion carried. The time was 7:55 pm.

Approval of 2020-2021 Temporary Stipend

A motion was made by Mr. Leonard and seconded by Mrs. Borgens that the Board of
Education approve the temporary stipend/amount as presented. Roll Call Vote: Mr.
Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye,
Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Cleaning Contract Bid

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of
Education approve a one-year contract with Alpha Building Maintenance services for

custodial cleaning services in the amount of \$428,862. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 7 ayes, 0 nays.

Approval of Lawn Maintenance Contract Bid

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve a one-year contract with Bill's Lawn Maintenance for lawn maintenance services in the amount of \$22,437. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Chiller Maintenance Contract

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve the preventative maintenance contract with Carrier for one year at a total cost of \$23,940. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Letter of Agency

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education a Letter of Agency to Procure Internet/Networking services on Summit Hill School District 161's behalf for the 2021-2022 school year. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Audit Services RFP

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve Mueller CPA to perform the fiscal year 2020-2021 annual audit. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of IAR Administration

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the administration of the Illinois Assessment of Readiness to be administered in the fall of 2021 during the 2021-2022 school year when the IAR test will be administered twice as per the option provided by the state of Illinois. Roll Call Vote: Mr. Marron present, Mr. Faber nay, Mrs. Borgens aye, Mr. Leonard nay, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 3 ayes, 2 nays, 1 present.

Acceptance of Accelerated Tenure

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education acknowledge that SHJH Associate Principal Jen Winefka has earned accelerated tenure status in District 161. Roll Call Vote: Mr. Marron aye, Mr. Faber

aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Administrative Multi-Year Contracts

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve a multi-year contract ending at the end of the 2022-2023 school year for the following administrators: Frances Boss, Colin Bradley, Tracy Bulfer, Maura Carroll, Leslie DeBoer, Jason Isdonas, John Snipes, Jennifer Winefka, Dana Wright and approve the extension of Laura Goebel's contract through the 2023-2024 school year. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin nay. Motion carried: 5 ayes, 1 nay.

Approval of Administrative Compensation

A motion was made by Mr. Martin and seconded by Mrs. Borgens that the Board of Education approve an overall 4.0% increase over their current contract value for the District 161 administrators as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Summit Hill School District 161 Non-Certified FY22 Compensation

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve an overall increase of 4.30% for non-certified staff as presented during closed session. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Stipend Compensation

A motion was made by Mrs. Borgens and seconded by Mrs. Sturino that the Board of Education approve a one-time in the amount of \$5,000 for the Director of IT Kevin Perkins for his work in back filling for the Director of Operations and Director of Building and Grounds positions. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Certified Nurse Job Description

A motion was made by Mrs. Borgens and seconded by Mrs. Sturino that the Board of Education approve the certified nurse job description as presented. Roll Call Vote: Mr. Marron present, Mr. Faber nay, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 4 ayes, 1 nay, 1 present.

Approval of Health Clerk Job Description

A motion was made by Mrs. Borgens and seconded by Mrs. Sturino that the Board of Education approve the health clerk job description as presented. Roll Call Vote: Mr.

Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

2020-2021 Calendar Change to Set the Last Day of School

A motion was made by Mrs. Borgens and seconded by Mr. Martin that the Board of Education approve the last day of the 2020-2021 school year as June 7, 2021. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Authorization to Develop the Tentative Budget for the 2021-2022 School Year

A motion was made by Mrs. Borgens and seconded by Mrs. Sturino that the Board of Education authorize the Superintendent to begin the process of developing the tentative budget for the 2021-2022 school year. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Purchase of Student Devices for the 2021-2022 School Year

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the purchase of 500 Lenovo 300E Intel model tablets and cases at a cost not to exceed \$172,000. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Leonard aye, Mrs. Sturino aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Enrollment Update

Dr. Rains gave an update on enrollment.

Walker Cycle Schedule Update

Ms. Carroll gave an update on the Walker cycle schedule for the 2021-2022 school year.

Monthly Financial Review

Mr. Wiley gave an update on the monthly financials.

Building Operations Reports

Dr. Rains stated that the Building and Operation Reports are a standing item on the agenda to help keep the Board informed of the various projects

Public Comments

A public comment was made by Philip Lee.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 8:37 PM.

President

Secretary